CLASS TITLE: **Senior City Forester**

CHARACTERISTICS OF THE CLASS: Under general supervision, the class performs fully functioning professional urban forestry work in the area of landscape beautification; and performs related duties as required. These positions require a minimum of two years of progressively responsible experience in the care and maintenance of trees and shrubbery.

ESSENTIAL DUTIES: Develops and coordinates landscape beautification plans for the planting, maintenance and removal of plant material; prepares contract specifications for beautification projects performed by private contractors; coordinates and monitors activities of landscaping contractors ensuring work conforms to specifications and plant materials meet City quality standards; reviews and approves payment invoices for work performed by contractors; visits nurseries and selects trees for mass planting projects throughout the City; coordinates and conducts field surveys to inspect trees and other plant material to determine quality, rate of growth and insect and disease damage and develops specific maintenance and pest control programs to correct problems found; estimates the extent and cost of injuries to trees subjected to environmental damage and submits to supervisor for inclusion in the bureau's budget; reviews construction and building plans for compliance with the City's Landscape Ordinance; enforces the municipal code as it relates to the protection of City trees; provides horticultural advice to homeowners; and directs and monitors cooperative horticultural programs with other municipal agencies.

RELATED DUTIES: May supervise subordinate staff on landscape beautification projects; works with utility companies excavating on the City's parkways to protect trees from damage; arranges horticultural and landscape design classes for forestry personnel; prepares informational materials on the bureau's programs; assists in the preparation of the annual budget; and may testify in court as an expert witness on tree and landscape issues.

MINIMUM QUALIFICATIONS:

Training and Experience. Graduation from an accredited college or university with a Bachelor's degree in Forestry or a related field supplemented by two years of progressively responsible experience in the care and maintenance of trees and shrubbery, or an equivalent combination of training and experience, provided the minimum degree

CLASS TITLE: **Senior City Forester (Cont'd)**

requirement is met.

Knowledge, Abilities and Skill. Good knowledge of trees, shrubbery and other plant materials used in landscape beautification. Good knowledge of current urban forestry practices and procedures. Good knowledge of current municipal horticultural and environmental issues,

polices and programs. Good knowledge of horticultural research and analysis methods and techniques.

Ability to develop landscape beautification projects. Ability to conduct surveys on urban forestry and horticultural issues. Ability to coordinate horticultural and landscape programs and activities.

Good skill in the application of horticultural and urban forestry procedures. Good skill in enforcing horticultural and environmental laws and ordinances. Good analytical skills. Good math skills. Good research skills. Good oral and written communication skills. Good human relations skills.

<u>Working Conditions</u>. Inside: General office environment. Outside: May be exposed to hazardous conditions. Occasional exposure to inclement weather and extreme temperatures.

<u>Equipment</u>. Standard landscape tools and equipment. Audio-visual equipment. Standard office equipment including personal computers.

NOTE: While the list of essential duties is intended to be as inclusive as possible, there may be other duties which are essential to particular positions within the class.

June, 2002
City of Chicago
Department of Personnel